



New Future International
School
(NFIS)

PYP Candidate School

INTEGRITY POLICY

2022-2023

 El Prince St. Off Moustafa
Kamel St. Behind El Montaza
3rd Police Station - Alexandria
- Egypt



New Future International School Vision:

To offer meaningful learning experiences to help our students develop their self-esteem and take responsible actions to build a better world.

New Future International School Mission Statement:

Our mission at New Future International School is to prepare peaceful, knowledgeable, and inquiring young learners who are endowed with a sense of value, meaning and personal integrity, and also encouraged towards global awareness and acceptance.

IB MISSION STATEMENT

The International Baccalaureate® aims to develop inquiring, knowledgeable and caring young people who help create a better and more peaceful world through intercultural understanding and respect.

To this end the organization works with schools, governments and international organizations to develop challenging programmes of international education and rigorous assessment.

These programmes encourage students across the world to become active, compassionate and lifelong learners who understand that other people, with their differences, can also be right.



PHILOSOPHY AND PRINCIPLES

At NFIS, we aim to develop the value of integrity which is the basis of all civic conduct.

In a world full of technologies, our learners must be able to distinguish themselves by adopting independent thinking, critical and creative thinking and construct collaborative learning. This calls for clear understanding of the boundaries between "collaboration" and "collusion".

DEFINITION OF MALPRACTICE

The IB defines malpractice as behaviour that results in or may result in, the candidate or any other candidate gaining an unfair advantage in one or more assessment components.

Malpractice includes the following:

Cheating

Cheating is defined as using dishonest methods to gain an advantage. It occurs when a student misrepresents that he/she has mastered the information on a piece of schoolwork, quiz or exam when in fact it has not been mastered.

Plagiarism

It is defined as the representation of the ideas or work of another person as the candidate's own.

Collusion

It is defined as supporting malpractice by another candidate, as in allowing one's work to be copied or submitted for assessment by another.

Collaboration

It may be loosely defined as working together on a common aim with shared information, which is an open and cooperative behaviour and does not result in allowing one's work to be copied or submitted for assessment by another.

Duplication of work

It is defined as the presentation of the same work for different assessment components and/or IB diploma requirements. Any other behaviour that gains an unfair advantage for a candidate or that affects the results of another candidate.

Examples of malpractice include:

- Copying homework or class assignments from another student
- Allowing another student to copy from a test or assignment
- Copying during a test, using cheat sheets or electronic devices
- Fabricating, inventing, or falsifying research or other findings
- Handing in assignments or coursework which has been downloaded in pan

- full from the internet, or used for another current or previous class
- Borrowing/copying passages from books, magazines and other print sources or the Internet
 - Paraphrasing pages, sentences, paragraphs, or phrases from another source without any type of citation as required by the teacher
 - Course work that is not authentic
 - Assessment tasks that require teacher guidance, or collaboration with other students, that doesn't follow IB guidelines
 - Google translate, or other such programs and submitting this as own work.

MALPRACTICE UNDER EXAM CONDITIONS

Malpractice most commonly involves plagiarism or collusion. However, there are other ways in which a candidate may commit malpractice and in so doing be in breach of the regulations. The following examples of malpractice do not constitute an exhaustive list and refer only to the written examinations:

- Taking unauthorized material into an examination room (such as cell/mobile phone, written notes)
- Leaving and/or accessing unauthorized material in a bathroom/restroom that may be visited during an examination
- Misconduct during an examination, including any attempt to disrupt the examination or distract another candidate
- Exchanging information or in any way supporting the passing on of information to another candidate about the content of an examination
- Failing to comply with the instructions of the invigilator or other member of the school's staff responsible for the conduct of the examination.
- Impersonating another candidate
- Stealing examination papers
- Using an unauthorized calculator during an examination, or using a calculator when one is not permitted for the examination paper
- Using unauthorized sites and apps
- Using unauthorized calculator settings
- Disclosing or discussing the content of an examination paper with a person outside the immediate school community within 24 hours after the





examination.

EXPECTATIONS AND RESPONSABILITIES

At NFIS, students are guided to think creatively, question and inquire, which should result in their own solutions to further incorporate knowledge and understanding. IB students across the Programme should learn Approaches to Learning (ATL) skills to suit their level of understanding. These skills include self-management, social, communication, thinking and research. Students are given opportunities to make mistakes and learn from them so that they are well prepared for further studies.

TOWARDS A PRINCIPLED COMMUNITY

At NFIS, teachers are expected to:

- ✓ Teach students how to maintain academic integrity and avoid misconduct in their subjects
- ✓ Work with students so that they understand how to avoid issues with misconduct
- ✓ Uphold academic integrity by following the policy.
- ✓ Go over this policy with their students
- ✓ Model academic integrity

Parents are expected to:

- ✓ Know and understand what academic integrity and misconduct mean
- ✓ Support their children in their endeavours to maintain academic integrity and avoid misconduct.



The school will:

- ✓ Support the community in their understanding of academic integrity and misconduct.
- ✓ Work to educate parents, students and other community members about academic integrity and misconduct.
- ✓ Uphold academic integrity following the policy.
- ✓ Ensure students have access to the policy placed on the website.
- ✓ Ensure students are taught in their classes about academic integrity and how to avoid academic misconduct.
- ✓ Facilitate workshops for teachers, students and parents on academic integrity.

EXPECTED BEHAVIOUR

Students will act with integrity. When using the thoughts, ideas, work, and words of others to guide their learning, they will acknowledge or cite them appropriately. Students will not pass the work of others off as their own work. Students will not try to gain an unfair advantage during testing and assessments.

THE STUDENT'S RIGHT

If a student has been asked to complete research in a class, it is their right to expect the teacher to teach how to research and cite the research. This will be supported by the librarian as a source for students to use. If misconduct is suspected, the student has the right to see the teacher's evidence of the misconduct and have an opportunity to make their case with a (neutral) third party present.

TEACHING AND LEARNING OF THE ACADEMIC INTEGRITY

Developing academic integrity skills takes time and teachers are expected to spend time teaching students about academic integrity.



The school will follow the guidelines set out by MLA (Modern Language Association). Teachers are expected to know and understand MLA guidelines and are expected to teach these guidelines to students throughout the year.

IMPORTANT NOTES

- ✓ This policy is down up by a committee made up of the pedagogical leadership team department heads and coordinators. The pedagogical leadership team and the coordinators ensure the communication of the content of the policy to the entire school community.
- ✓ All stakeholders undertake to implement and adhere to it.
- ✓ The policy is reviewed every 2 years and exceptionally in the case of the emergence of major incidents or new situations.

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 (03) 3272001 - HOTLINE 16937

 www.futureschools-egypt.com

 ibadmission@future-schools.com

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